

NEUROFIBROMATOSIS SOCIETY OF ONTARIO
FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2013

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF NEUROFIBROMATOSIS SOCIETY OF ONTARIO

We have audited the accompanying financial statements of Neurofibromatosis Society of Ontario, which comprise the balance sheet as at December 31, 2013, the statement of operations, changes in net assets and cash flow for the year then ended and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

As is the case with many member organizations, the Neurofibromatosis Society of Ontario derives a portion of its income from the general public in the form of memberships, donations and fundraising which are not susceptible to complete audit verification. Accordingly, our verification of this revenue was limited to accounting for the amounts recorded in the records of the organization and we were not able to determine whether any adjustments might be necessary to memberships, donations, fundraising, excess of revenue over expenses, assets and unrestricted funds.

Qualified Opinion

In our opinion, except for the effects of the matter described in the Basis for Qualified Opinion paragraph, the financial statements present fairly, in all material respects the financial position of Neurofibromatosis Society of Ontario as at December 31, 2013 and the results of its operations and cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Dawn Flett & Associates

Chartered Accountant

Licensed Public Accountant

June 29, 2014

Ajax, Ontario

Dawn Flett & Associates Chartered Accountant

NEUROFIBROMATOSIS SOCIETY OF ONTARIO

STATEMENT OF OPERATIONS

FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>2013</u>	<u>2012</u>
Revenue		
Membership	\$ 1,625	\$ 1,100
Donations	14,970	9,638
Fundraising	2,749	3,416
Interest revenue	<u>-</u>	<u>66</u>
	<u>19,344</u>	<u>14,220</u>
Expenses		
Accounting and legal	1,659	1,655
Awareness	135	369
Fees and Dues	50	146
Fundraising expenses	1,363	217
Insurance	1,361	1,252
Interest and bank charges	347	338
Meetings	6,563	6,290
Newsletter	-	194
Office supplies	2,007	1,798
Research grants	3,100	3,000
Support	325	770
Telephone	2,482	2,132
Website	<u>197</u>	<u>197</u>
	<u>19,589</u>	<u>18,358</u>
EXCESS OF REVENUE OVER EXPENSES (EXPENSES OVER REVENUE)	\$ <u>(245)</u>	\$ <u>(4,138)</u>

NEUROFIBROMATOSIS SOCIETY OF ONTARIO

STATEMENT OF CHANGES IN NET ASSETS

FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>2013</u>	<u>2012</u>
Contingency Fund (Note 4)		
Opening balance/closing balance	\$ <u>5,000</u>	\$ <u>5,000</u>
 Doug MacGregor Reserve (Note 5)		
Opening balance	\$ 46,019	\$ 45,475
Interest income	<u>753</u>	<u>544</u>
Closing balance	\$ <u>46,772</u>	\$ <u>46,019</u>
 Unrestricted		
Opening balance	\$ 12,722	\$ 16,860
Excess of (expenses over revenue) revenue over expenses	<u>(245)</u>	<u>(4,138)</u>
Closing balance	\$ <u>12,477</u>	\$ <u>12,722</u>

NEUROFIBROMATOSIS SOCIETY OF ONTARIO

BALANCE SHEET

AS AT DECEMBER 31, 2013

	<u>2013</u>	<u>2012</u>
<u>ASSETS</u>		
Current		
Cash	\$ 21,736	\$ 16,187
Accounts receivable	-	2,597
HST recoverable	994	1,039
Prepaid expenses	<u>3,028</u>	<u>2,006</u>
	25,758	21,829
Investments (Note 6)	<u>47,136</u>	<u>46,384</u>
	<u>\$ 72,894</u>	<u>\$ 68,213</u>
 <u>LIABILITIES</u>		
Current		
Accounts payable and accrued charges	\$ 1,550	\$ 1,622
Deferred revenue (Note 7)	<u>7,095</u>	<u>2,850</u>
	<u>8,645</u>	<u>4,472</u>
 <u>SURPLUS</u>		
Contingency Fund (Note 4)	5,000	5,000
Doug MacGregor Reserve (Note 5)	46,772	46,019
Unrestricted	<u>12,477</u>	<u>12,722</u>
	<u>64,249</u>	<u>63,741</u>
	<u>\$ 72,894</u>	<u>\$ 68,213</u>

Approved by the Board of Directors:

NEUROFIBROMATOSIS SOCIETY OF ONTARIO

STATEMENT OF CASH FLOW

FOR THE YEAR ENDED DECEMBER 31, 2013

	<u>2013</u>	<u>2012</u>
Cash provided by (used in) operating activities:		
Excess of revenue over expenses	\$ (245)	\$ (4,138)
Changes in non-cash working capital:		
Accounts receivable	2,597	(2,581)
HST recoverable	45	(79)
Prepaid expenses	(1,022)	82
Investments	(752)	4,843
Accounts payable and accrued charges	(72)	(1,813)
Deferred revenue	<u>4,245</u>	<u>250</u>
	<u>4,796</u>	<u>(3,436)</u>
Cash provided by investment activities:		
Interest earned in MacGregor Reserve	<u>753</u>	<u>544</u>
Cash Provided (Used)	5,549	(2,892)
Cash, Beginning of Year	<u>16,187</u>	<u>19,079</u>
Cash, End of Year	\$ <u><u>21,736</u></u>	\$ <u><u>16,187</u></u>

NEUROFIBROMATOSIS SOCIETY OF ONTARIO

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2013

1. Nature of Operations

The Organization provides information regarding neurofibromatosis to their membership and the public. The Society funds ongoing research projects in the area. The Organization is a registered charity and is therefore exempt from taxation.

2. Accounting Policies

(a) Revenue Recognition

Restricted donations are recognized as revenue in the year in which the related expenses are incurred. Unrestricted donations are recognized as revenue when received. Memberships are recognized as revenue in the year to which they pertain. Memberships received in advance for the following year are deferred. Fundraising is recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

(b) Fixed Assets

The Organization uses the immediate expense basis of accounting for fixed assets whereby fixed asset acquisitions are recorded as current expenditures in the year of acquisition. The Organization owns equipment used in its activities which are not presented as assets on the balance sheet of the Organization.

(c) Estimates

The preparation of financial statements in accordance with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the year. Significant items subject to such estimates and assumptions include accounts receivable and accounts payable and accrued liabilities. Actual results could differ from management's best estimates as additional information becomes available in the future.

NEUROFIBROMATOSIS SOCIETY OF ONTARIO

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2013

2. Accounting Policies (Cont'd)

(d) Contributed Services

The activities of the Organization are dependent upon the voluntary services of many individuals. Because of the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

3. Gifts in Kind

During the year, the Organization received gifts valued at \$400 to be used in fundraising activities.

4. Restricted Funds - Contingency Fund

Per direction of the Board, the Contingency Fund has been established to allow for unbudgeted expenses. Any withdrawals are subject to Board approval.

5. Restricted Funds - Doug MacGregor Reserve

Per direction of the Board, the Doug MacGregor Reserve has been established to provide member support and services. Any withdrawals are subject to Board approval.

6. Investments

Investments consist of three guaranteed investments certificates with maturity dates of 18 months from the time of purchase and earning interest of 1.60% to 1.65%.

NEUROFIBROMATOSIS SOCIETY OF ONTARIO

NOTES TO FINANCIAL STATEMENTS

AS AT DECEMBER 31, 2013

7. Deferred Revenue

Donations internally or externally restricted for specific purposes that remain unspent at year end have been deferred as follows:

	<u>2012</u>	<u>Revenue</u>	<u>Expense</u>	<u>2013</u>
Research	\$ 1,000	\$ 6,589	\$ 3,100	\$ 4,489
Sims event	1,000	-	-	1,000
Website improvements	500	-	-	500
Memberships	250	150	250	150
Other	<u>100</u>	<u>856</u>	<u>-</u>	<u>956</u>
	<u>\$ 2,850</u>	<u>\$ 7,595</u>	<u>\$ 3,350</u>	<u>\$ 7,095</u>